

OPPORTUNITIES PLAN

2023-2027

Update June 2023

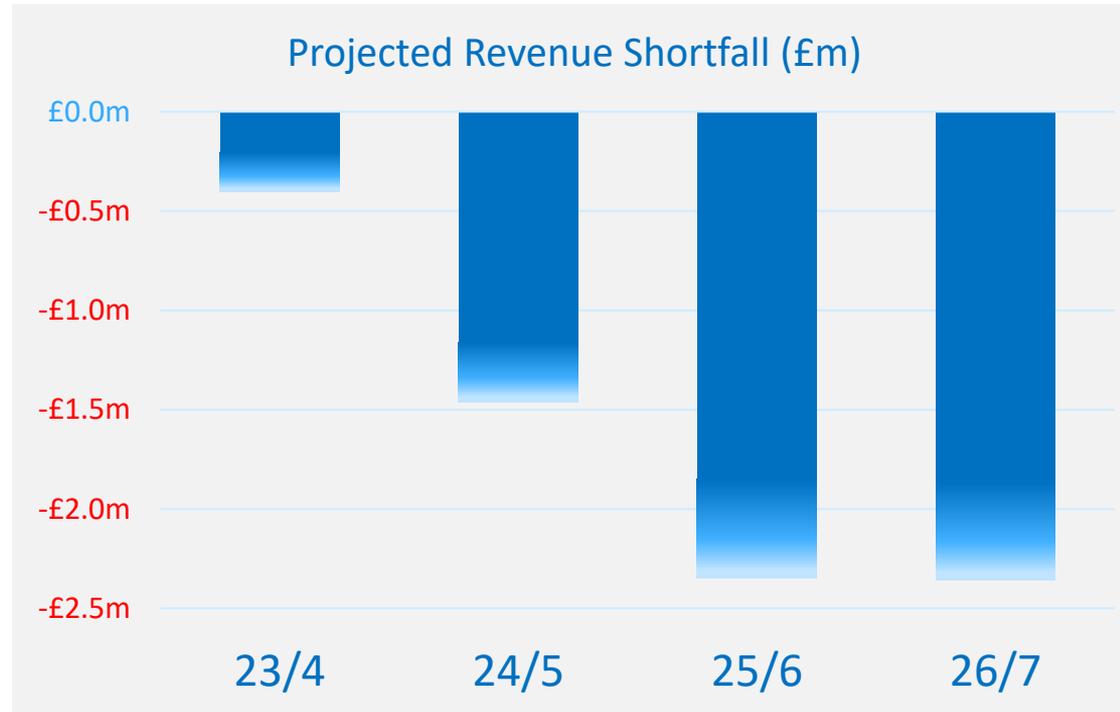
Agenda

1. Opportunities Plan background reminder
2. Overview of Opportunities Plan development
3. Significant project proposals by Scrutiny Panel area
4. Next steps

Background

MTFS Five Year Outlook

- Shortfall of £401k this year, rising to £2.4m by 2026
- Known and quantifiable variables allowed for
- New priorities (e.g. Climate Change, Town Centre Regeneration) not allowed for

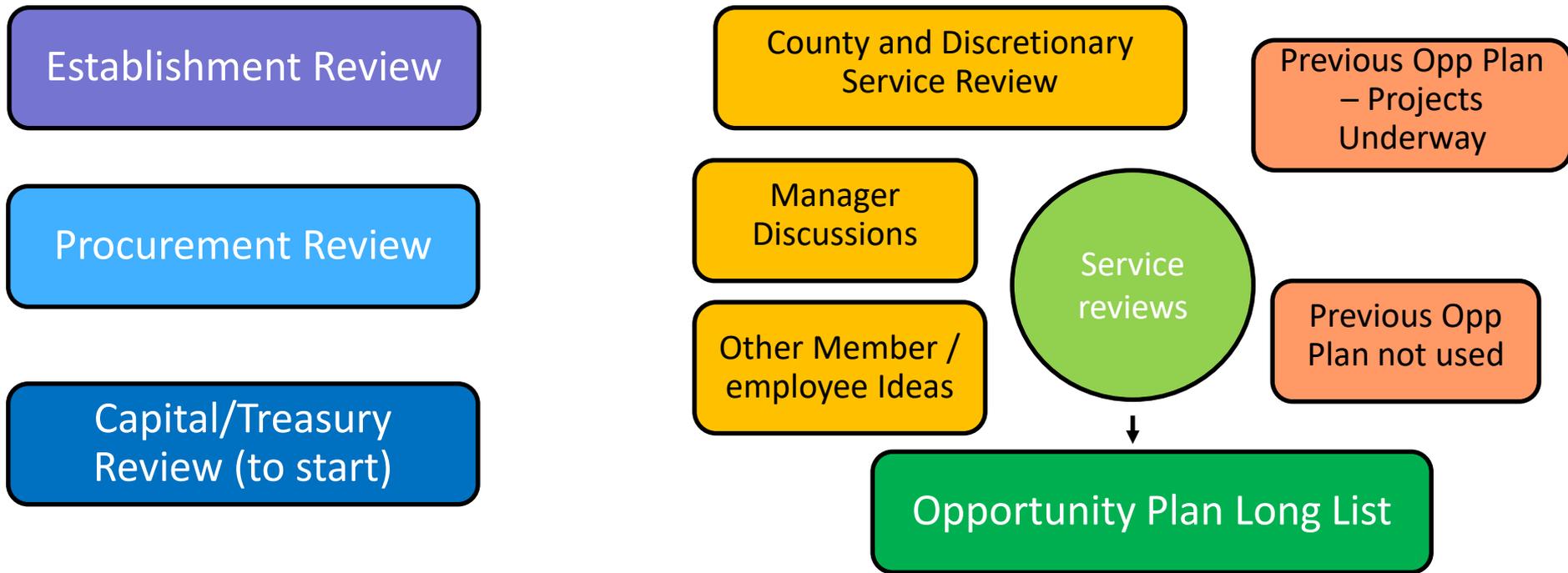


Messages

- January Executive and All Member Briefing:
 - Approved Medium Term Financial Strategy and assumptions
 - Estimated budget gaps/reserves
 - Budget gap not a fixed figure and will regularly change
- Late February:
 - Briefing note to Members and Managers
 - Outlined approach to closing the budget gap

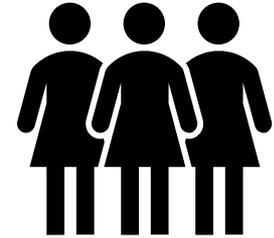
Approach to Close the Gap

Overall Plan Development Approach



Establishment Review

- Strategic Council wide approach to review
- Identified a number of potential posts:
 - Currently vacant
 - Fixed term where funding has finished
 - Over filled posts compared to establishment
 - Service review suggestions
- Each assessed on a risk rating
- Possible additional 'invest to save' posts to support some Opportunities Projects



Procurement Review

Planned Market Testing (BAU)

- Large capital projects e.g. Fareham Live – will always explore value engineering opportunities
- Supplier contracts:
 - Are they good value for money?
 - Has the contract expired?
 - Can we do this another way or in house?
 - Test the market

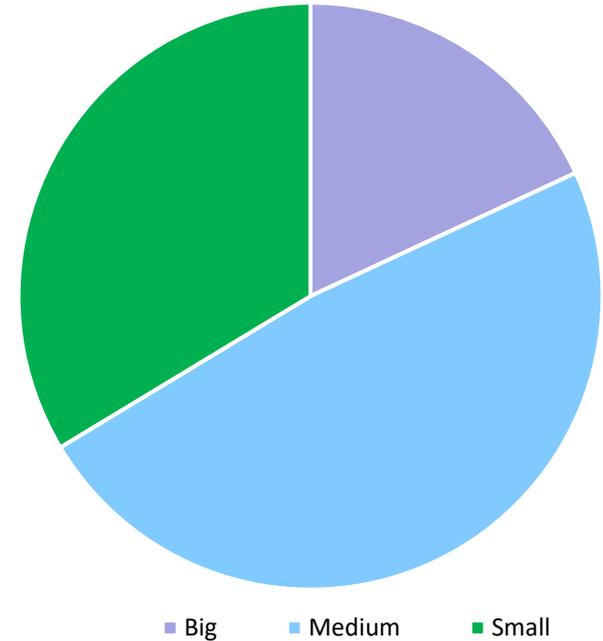


High Spend with no planned market testing

Service Reviews

Developing the Plan: Service Reviews

- Discussions with Directors, Heads of Service, service leads and CXMT
- Around 250 potential opportunities captured
- Projects vary greatly in scale
- Main focus of the plan is on year 1 projects
- Around 60 projects already started



Financial Projections

- Estimating for each project:
 - Cashable income and savings (GF/HRA/one off)
 - Officer time savings
- Challenging to accurately estimate for some projects
- 60% with figures at the moment
- Estimates are compared to what is in the 2023/24 base budget

Opps Plan – Part 1

- Business as Usual
- Already Started
- Projects proposed for Year 1

Also...

- Projects planned for Year 2
- Projects not in plan

Long List Value - Part 1

Scale of Project	No. of Ideas	No. with value	Annual Saving GF £'000s	Annual Saving HRA £'000s	Non-Annual £'000s	Non-Cashable £'000s
Business as usual	13	10	£401	£0	£175	£0
Already started	39	30	£800	£38	£3,855	£18
Projects proposed for Year 1	87	46	£414	£3	£330	£38
Total	139	86	£1,615	£41	£4,360	£56

Part 1 Proposals

Year 1- Assets



- Civic Office rentals
- Commercial service charges
- Commercial estate rent reviews
- Managing agents costs

Year 1 – Local Tax



- Council Tax Support Scheme
- Empty property review - domestic
- Business rates review – underpay
- Council Tax / Business rates reliefs
- Speed of completion notices
- Business rates on council properties

Year 1 - Other



- Hybrid working
- Advertising on Council assets
- Filming location fees
- Welcome Packs for Residents

Year 1 - Other



- Graphic design costs
- Partnership recharges
- Joint finance procurement
- Pension letter charge
- External Audit Fees

Year 2 – Local Tax



- Businesses run from domestic properties
- Revenues paper correspondence / debt recovery

Year 2 – Assets & Other



- Civic Offices maintenance
- Frequency of valuations
- Surveyors charge out rates
- Use of land and assets
- Premium what's on listings

Not Yet Planned



- Sell equality impact assessment skills
- Bird aware admin charge

ALL



- Legal Service costs
- Agency contract margin
- Overtime/ Allowance review
- Finance system automation
- Debt Recovery Vision
- Health and Safety Inspections
- Systems Thinking next steps

Next Steps

Next Steps

1. Finalise financial estimates for each bigger project where possible
2. June/July: Presentations to summer Scrutiny Panels/other Committees
3. Incorporate any priority changes / additional member ideas
4. Resourcing the Plan review / additional resources
5. September Executive: Update and confirm Year 1 Opportunities Plan
6. Refresh MTFS projections

QUESTIONS & IDEAS



FAREHAM
BOROUGH COUNCIL